



ArtSmart Policies

2011-2012

ArtSmart Policies support the collaborative structure of ArtSmart Study Units

It is the *combined expertise* of professional educators and ArtSmart Teaching Artists that best prepares students for attending an *ArtSmart Focus Work* from the *HOT Season for Young People*. Together, they are able to engage students in the creative process behind a Focus Work and integrate it into other things they are learning.

ArtSmart School Eligibility Requirements:

- Davidson, Cheatham, Robertson, Sumner, Wilson, Rutherford or Williamson county schools (both public and private) may participate in ArtSmart Study Units.
- All schools pay nothing for ArtSmart Teaching Artist (TA) services.
- Surrounding counties *reimburse TPAC for TA travel* at the state mileage rate.
- Schools need a team of 5 (or more) teachers/classrooms to participate in a study unit.
- Each school must have a *volunteer ArtSmart Contact Teacher* to coordinate study units with teachers, TA and *Director of Aesthetic Education Initiatives Leigh Jones*, ljones@tpac.org, and a *volunteer HOT Contact Teacher* to coordinate performance reservations and payments with *HOT Reservations Manager Cassie LaFevor*, clafevor@tpac.org. (While one person may serve both roles, we recommended two.)

ArtSmart Teacher Eligibility Requirements:

- **Professional Development**
 - **New** teachers must earn 16-24 credit hours at a TPAC Education Arts Integration Institute (offered each June and October) before receiving TA visits.
 - **Continuing** teachers must attend an Institute every 2 years to retain eligibility for TA visits.
 - **ArtSmart-certified teachers** (120+ credit hours) attend institutes by choice.
- **In preparation for each Study Unit, all teachers fully attend required events:**
 - 2-hour Refresher workshop (2 credits)
 - 1-hour Collaborative Planning Session with the TA.
(Teachers with an unexcused absence for either event forfeit TA visits to their classroom.)
- **During Each Study Unit, all teachers:**
 - Play an active role during TA lessons. NOTE: *If a teacher is unavailable for one minute or one day, another ArtSmart teacher must fulfill this responsibility.*
 - Connect the Focus Work with other things they are teaching.
 - Conform to the visit schedule set up by the school ArtSmart Contact Teacher.
 - Keep open communication lines with Contact Teacher and TA.