



### **Day of Show Information**

- ✚ Place your **bus sign** in the window of the passenger side of each bus. A TPAC Staff member or police officer will direct you to a parking location.
- ✚ A TPAC staff member will **greet your bus** to provide instructions, School Identification signs. **Do not unload** students from the bus to enter the building until you have been greeted by TPAC staff and asked to unload.
- ✚ In case of emergency, staff must be able to locate bus drivers quickly. Inform TPAC staff of your **bus driver's location** and if they are staying with the group.
- ✚ If arriving by **personal vehicle**, you will need to park in a public parking facility. (Public parking fees range from \$7 to \$32.) You will be asked to wait until all members of your group arrive before being seated inside the theater.

*\*\*Due to Metro Nashville permit rules and regulations, any van/large vehicle that is small enough to fit in a parking garage and/or not labeled as a school bus is not permitted to park around the TPAC building for Season for Young People performances.*

- ✚ Groups **arriving in vans or cars** will use the 6th Avenue entrance and check in at the Jackson Hall Box Office to get their instructions. Groups will be gathered in sectioned off areas and seated once everyone has arrived.
- ✚ Each group has **assigned seating**. This assignment was based on the date payment was received for the performance, special needs, age of students, and time of arrival. Groups will be seated based on the group/bus they arrived with, with empty rows between other groups.
- ✚ Ensure that teachers and chaperones sit in appropriately spaced locations among your group with at least **one adult located on an aisle** in case of emergency.
- ✚ **Remain seated** until a staff member dismisses your group. If you are staying for the TalkBack session, remain seated while the other sections are dismissed.
- ✚ Please email [Access@TPAC.org](mailto:Access@TPAC.org) at least 21 days prior to attending and share any **special needs** in your group so we may provide the best experience for everyone attending. Sensory toys and quiet areas are available upon request.